

NVSBC VECTOR INDUSTRY GROUP FORUM (FORUM) PARTNERSHIP AGREEMENT

PURPOSE: To promote the use of the VECTOR contract vehicle within the Department of Veterans Affairs.

MEMBERSHIP: Open to all VECTOR prime contract holders. NVSBC’s goal is to have all VECTOR contract holders to participate. Members must agree to the rules of the Forum.

LEADERSHIP: The forum will be chaired by 2 Co-Chairs. The Forum will also have the following Chairs of specific committees as necessary:

VECTOR Co-Chairs: Marc Goldschmitt & John Hartigan

Governance: Rafael Fagundo

Communications: Bob Rowe & Angela Harpalani

Marketing: Richard Tucker, Marc Goldschmitt & Burton Tu

EXECUTIVE COMMITTEE: The chairs identified above will constitute the Executive Committee of the Forum. The committee will guide the agenda of the Forum.

VOTING RIGHTS: All VECTOR primes which agree to join the Forum, sign this partnership agreement and provide financial support to the Forum will have voting rights for the decisions of the Forum. Financial support is not mandatory for participation. Financial support is mandatory for voting rights.

MEETINGS & NOTICES: All meetings of the Forum are open to all VECTOR prime contract holders. Notice of meetings will be via email at least a week prior to the meeting. There may be times when quick decisions need to be made. These will be the responsibility of the Executive Committee.

FINANCIAL COMMITMENT: Twice yearly the Executive Committee will review the budget for the Forum and determine if a contribution is necessary to carry out the Forum’s objectives. If additional funds are requested, a written explanation will be provided to Forum members.

COMMUNICATIONS CAMPAIGN: The Forum, in conjunction with the SAC and OSDDBU, will conduct a communications campaign on the use of VECTOR throughout VA. Basic tenants of the campaign include:

1. Participants must be members of the Forum.
2. Participants must complete the VECTOR Industry Partnership (IP) training program.
3. Visits must be conducted with at least 2 Forum members.
4. Participants understand they cannot “market” their respective companies.

Company

Signature/Printed Name

Representative Email

Date